

Minutes of the
Annual Membership Meeting
February 12, 2023 via Zoom

Prayer

- Opening Prayer was led by Trustee A. Villegas

1. Call to Order

- Meeting was called to Order at 10:10 am by Chair/President C. Ocampo.

2. Quorum

- CorSec/C. Estaniel reported 93% attendance with 543 registered (including proxies) present out of the 596 Registered members*
- Notice of Meeting was circulated on October 4, 2022, January 4 and February 1, 2023 through Viber AlumNews and FB page. On February 7, 2023, a blast email was sent.

3. Reading/Approval of the Minutes of the Previous Meeting

- No Minutes of the AMM 2022 were turned over from the previous Board of Trustees.

4. Unfinished Business

- As there was no turn over from the Previous Board of Trustees, there was no unfinished business to discuss.

5. President's Report

- First 100 Days
 - New Officers of the BOT – On March 9, 2022, 17 elected trustees were installed together with 8 incumbents.
 - Communication and Engagement – Through improved content in FB and AlumNews Communications Chat with Batch reps, engagement increased 51%
 - New Logo – The design was updated to reflect a young and dynamic design, that included all the elements of the previous design.
 - New Table of Organization – A new Table of Organization was developed to define working relationships and lines of authority. Committees were formed, with their respective projects and funding plans*
- Next 100 Days
 - NSS (Night Secondary School) - We expanded support to 78 students from the previous 35, through payment of placement fees, uniforms and school supplies.
 - St. Benedict Home - Traditional Christmas party and gift giving to our senior nuns will continue.
 - PamaSCHong Handog – Christmas Packages for 600 beneficiaries including school employees and neighboring communities will be given out.

- On Going Projects
 - Child of a Scholastican (COS) and Blue Friendships Forever (BFF) Scholarships – Existing funded programs from the previous administration will continue under the original terms and conditions, until funds are fully utilized.
 - Sustainability Fund – Developed as a reserve for projects that have commitments - the fund will be used judiciously and with transparency. Acknowledgement is given to the Romulo Family, as the initial donor.
 - Tech Infusion - Separate fund established to ensure that our computers, data systems and website are up to date and functional
 - Fund Raising
 - Call to AuCTION– Donations in kind flooded in, so it was difficult to manage. A negotiated sale format will be adapted after the catalog of items has been prepared.
 - BeneGift – Share a donation in exchange of a beautiful gift program was highly successful, so it will be continued. BeneGift items were Wine, Rosaries and Jackets.
 - Straight Donations – Significant amounts came from straight donations by Alumnae Batches and Individuals. Our website will have a donation portal allowing deposits through all current digital avenues.
 - First General Assembly was held on September 17, 2022. Plans and activities were presented to 160 attendees who actively participated; 29 questions answered live and by email.
- Last 100 Days – Homestretch
 - Successful Closure at the yearend for all Committee projects.
 - Bonding and Engagement amongst members of the BOT in the form of workshops and team building were held to foster strong relationships
 - Planning Sessions were held in November 2022 to develop business plans and programs for 2023 for all committees.
- Launch of New Vision- Mission- Core Values*
 - Vision – We are a professional foundation of Scholastican Alumni, committed to serving our Alma Mater, our members and our partner Communities.
 - Mission – We engage our members through programs and projects that strengthen the bonds we have, in a framework of transparency, efficiency and reliability.
 - Core Values – Service, Community, Honor, Ora et Labora, Stewardship, Integrity,

6. Treasurer's Report*

- Funds Turned Over
 - General Fund P 973K
 - NSS P 273K
 - USD 898
- Restricted Funds (Segregated According to Project) as of Dec.31, 2022
 - Outreach Fund P 282K
 - P 920K (Donations) less P 639K (Utilized)
 - NSS P 174K
 - P 497K (Donations including Funds turned over) less P 323K (Utilized)
 - Sustainability P 783K
 - P 793K (Donations) less P 10K(Utilized)
 - General Fund P979 K
 - P951K (Turned Over) including P27K (Reclassified)
- Ending Balances Total P 2,502 K
 - General Fund P979 K -NSS P174 K
 - Outreach P 282 K -SustainabilityP1,067 M
 - Including Project Reserve Fund P 284 K

7. VP External Report

Presentation of the latest fundraising project – St Scho Varsity jacket. Everyone was encouraged to support the project. The initial production run was well received*

8. Open Forum

The following topics and concerns were discussed

- On the topic of the Minutes of the past AMM and other documents not endorsed (From Edith Ramirez and Cora Sim):
 - Chair/ President C. Ocampo reported that the records of the last Minutes was dated January 24, 2022. Nothing followed. This was also confirmed by the previous CorSec Michelle Rodriguez,
 - Sr. Christine clarified that AMM is different from the regular board meeting. While Trustee Irma Tan recalls a power point presentation, this might not qualify with the requirements of an AMM
- On the topic of Social Awareness Programs (Sr. Mary John Mananzan, OSB and May Mayor)
 - Sr. M.J. Mananzan, OSB, appealed for more programs with this focus, as well as relevant issues like child trafficking and sexual abuse. Webinars were suggested to inform and educate.
- On the topic of the website (Aya Villegas)
 - External VP/J. de los Reyes mentioned that there is tech support; challenges are more on content.
- On the topic of NSS (Cecile Concepcion Sison)

- Internal VP/ A. Azcuna explained that more work and coordination with school NSS officials are needed to define expansion programs.
- Sr. Christine revealed that the NSS, an apostolate of the Benedictine sisters, has plans of upgrading the curriculum after presentation of the study conducted by Ms. Caparas, the Principal and Ms. Forneas, VP for Academic Affairs
- On the topic of the Varsity Jackets, selling cost is USD47 and P2500
- Goya Reynoso extended her congratulations for the well organized and comprehensive AMM.
- Due to time constraints, all other queries were done through email.

9. Other Matters

- Homecoming on July 9, 2023 - Silver Jubilarian HS98 Rep Rona Rodriguez Baes invited all to the hybrid (Face to Face and via Zoom) Homecoming Celebration with the Theme Passion 98. Fundraising memorabilia were also offered and the proceeds will go to NSS and the Battig Foundation, as education is their thrust.
- Chair/President C. Ocampo informed the body that as per by laws, all items in the Order of Business in the AMM have been covered, with the exception of those items that were not endorsed.
- Upon duly seconded motion, the AMM was adjourned at 11:45 am.

*Complete Data available at the SSAFI Office